



CITY OF SPRINGFIELD
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING & ZONING DIVISION

PARKING LOT APPLICATION

To be filed in the Community Development Department, Office of the Planning & Zoning Administrator.

This application is not considered filed unless all spaces are filled and the necessary items have been submitted. Any or all items may be rejected if not clearly discernible.

(PLEASE PRINT)

Date _____

Applicant Name: _____

Address: _____

Phone: _____ Fax: _____

Owner Name: _____

Address: _____ Phone: _____

Location of Parking Lot: _____

Number of Spaces _____ @ \$1.00 ea _____

Zoning Fee: \$25.00 Eng.Fee: TBD_____ Total Cost \$ _____

Permit Date: _____ Completion Date: _____

(6 months)

Parking lot and landscaping must meet all code requirements within six (6) months from date of permit issuance.

ITEMS TO BE SUBMITTED:

- Completed application
- Proof of Ownership or Owner Affidavit
- Parking lot plan with number of spaces with landscaping and drive area to scale
- Fee

Signature