

**CHAPTER 165**  
**Airport Advisory Board**

- 165.01** Creation; members; term; vacancy.
- 165.02** Officers; meetings; records; quorum; reports.
- 165.03** Powers and duties.

CROSS REFERENCES

Airports - see Ohio R.C. Ch. 4563  
 Airport Division - see ADM. 127.05  
 Municipal airport - see S.U. & P.S. Ch. 959

**165.01 CREATION; MEMBERS; TERM; VACANCY.**

(a) The Airport Advisory Board shall consist of seven members. Each of the members shall serve for a period of three years and shall be appointed by the Mayor with consent and approval of the City Commission. No member shall serve more than two consecutive terms. After a member has served during two consecutive terms he shall be ineligible for reappointment to the Airport Advisory Board until one year has expired since his last date of service on the Board.

(b) Any vacancy on the Airport Advisory Board shall be filled as in the case of the original appointment, as set forth herein, for the unexpired term of the member whose vacancy is so filled.

(c) All members of the Airport Advisory Board shall serve without compensation and shall be subject to removal from office by a majority of the City Commission.

(d) Persons eligible for service on the Airport Advisory Board shall meet the following qualifications:

- (1) Persons serving on another City board or commission shall not be eligible to serve on the Airport Advisory Board.
- (2) At least four of the seven Board members shall be electors of the City. Of the remaining three members, one seat shall be occupied by the Village Manager of Yellow Springs, Ohio, one seat shall be occupied by a member of the Ohio National Guard Unit stationed at the Springfield-Beckley Municipal Airport appointed by the Air

Commander of the Ohio National Guard Unit, and one member shall be designated by the City Commission as not being required to be an elector of the City.

- (3) Except as otherwise provided in this section, elected public officials shall not be eligible to serve on the Airport Advisory Board.
- (4) Except as otherwise provided in this section, if any member of the Airport Advisory Board fails to meet any of the qualifications stated in subsection (d)(1) through (3) hereof, his office shall immediately become vacant.
- (5) The City Commission, by ordinance and upon finding that the particular expertise of a potential appointee or member is needed on the Airport Advisory Board, may waive any or all of the requirements of subsections (d)(1) and (2) hereof for such appointee or member.

(e) If any member of the Airport Advisory Board, appointed by the City Commission, is absent from three of any six consecutive regularly scheduled Board meetings, or if such member is unwilling or unable to attend a regularly scheduled prearranged discussion of the public business of his board which fails to qualify as a "meeting" for lack of quorum, his office shall immediately become vacant. Such member shall have the opportunity to explain his absence to the City Commission and may be reappointed by a majority vote of the City Commission to complete the balance of his term.

(Ord. 97-267. Passed 7-22-97.)

#### **165.02 OFFICERS; MEETINGS; RECORDS; QUORUM; REPORTS.**

(a) The Airport Advisory Board shall elect from its membership a chairperson and such other officers as it may deem necessary. No chairperson shall serve more than two years during a period of six consecutive years. The term "year" means twelve consecutive months. The Board shall adopt rules and regulations consistent with law and ordinance. Meetings of the Board shall be held every other month, and at such additional times as the Board may determine; provided, however, the chairperson may cancel a meeting if no member has proposed business to be conducted at the meeting. The time of regular meetings shall be specified in the rules and regulations of the Board. Special meetings shall be called by the chairperson. There shall be a fixed place of meeting.

(b) The Airport Advisory Board shall keep minutes of its proceedings, showing the action of the Board and the vote of each member upon each question or, if absent or failing to vote, indicating such fact, and shall keep records of all of its official action, all of which shall be filed promptly in the office of the Airport Manager. The presence of four members shall constitute a quorum. The Board shall act by resolution and a copy of each resolution duly adopted shall be filed in the office of the Clerk of the City Commission. The Airport Manager or his duly authorized representative shall serve as Secretary to the Airport Advisory Board.

(c) The Airport Advisory Board shall make such annual and other reports as may be required by the City Commission.

(Ord. 97-267. Passed 7-22-97.)

#### **165.03 POWERS AND DUTIES.**

Without limitation on the general powers or authority necessary or incidental to

the purposes for which the Municipal Airport Advisory Board is appointed, the duties of the Board shall be to study matters affecting and concerning the Springfield Municipal Airport and to make recommendations to and advise the City Manager and the City Commission from time to time through the Airport Manager on policy matters, such rules, regulations and ordinances governing the management, development and control of the airport. The Board shall study such other matters as the City Manager or the City Commission may designate from time to time.

The powers and duties of the Board are advisory in nature only and under no circumstances shall the Board have the power to enter into financial obligations on the part of the City, or in any way to incur any liability or obligation on the part of the City. (Ord. 83-194. Passed 4-19-83.)



