



WHAT TAXES MUST I PAY?

FEDERAL:

Internal Revenue District Office
Cincinnati, Ohio Telephone: (800) 829-1010
www.irs.gov

After applying for a Federal Tax Identification Number by filing application SS-4, you will receive your ID number, federal tax deposit slips and relevant information about taxes you will need to pay. At the IRS office, you may pick up a Business Tax Kit which will include a Tax Guide and Checklist which tell you what you may be liable for, which forms to use, and when they are due.

STATE:

Ohio Department of Taxation
Business Taxpayer Services
30 E. Broad Street
Columbus, Ohio 43266-0030 Telephone: (614) 466-2166 Toll Free: 1-888-405-4039
www.tax.ohio.gov

Contact them for proper forms for securing a State Tax Identification Number and information of filings required.

Ohio Bureau of Employment

Work Plus Center
1345 Lagonda Avenue
Springfield, Ohio 45503 Telephone: (937) 327-1961
www.jfs.ohio.gov

Employer Identification Numbers are also required for **Unemployment Compensation** and **Workers Compensation**. Pick up "Employer Payments/Unemployment Compensation" booklet to determine your liability.

Ohio Bureau of Workers' Compensation

1 South Limestone Street – 4th Floor
Springfield, Ohio 45502 Telephone: (937) 327-1425
www.bwc.state.oh.us

Workers' Compensation is required when the first employee is hired.

LOCAL:

Personal Property Tax
County Auditor's Office
31 N. Limestone Street
Springfield, Ohio 45502 Telephone: (937) 521-1860
www.clarkcountyohio.gov

Owner must file within 90 days of opening a business.

Real Estate Tax

Treasurer's Office
County Building
31 N. Limestone Street
Springfield, Ohio 45502 Telephone: (937) 521-1832
www.clarkcountyohio.gov

Tax is assessed by the Land and Building Department of the County and is paid by the owner of the building and grounds. It is assessed annually, but may be paid one-half at a time.

City Income Tax

City Income Tax Division
76 E. High Street
Springfield, Ohio 45502 Telephone: (937) 324-7357
www.ci.springfield.oh.us

Contact the Tax Department for Employer Identification Number and necessary information for filing. Employers must withhold tax on all employees 18 years or older who live or work in the City of Springfield. Quarterly returns are required. Tax on net profits must be remitted annually by April 15th. Annual estimate of earnings may be filed at the beginning of the year with adjustments made later.

In addition.....

Ohio Department of Development

www.odod.state.oh.us

Occupational Safety and Health Act – Telephone: (800) 282-1425 or (614) 469-5582
www.osha.gov

Ohio Environmental Protection Agency – Telephone: (614) 644-3020

www.epa.gov

You may contact the offices above to make certain you are complying with the requirements as they affect your particular business.

Secretary of State of Ohio

30 East Broad Street, 14th Floor

Columbus, Ohio 43215 Telephone: (614) 466-2655

www.state.oh.us

Corporation Charters are filed and business names may be registered with the Secretary of State. If you are organizing your business in Ohio as a proprietorship, there are not state registration requirements.

Revised 12/09
Cm/economic dev/handouts avail