



**STARTING A BUSINESS IN SPRINGFIELD, OHIO
WHAT LICENSES MUST I HAVE?**

State One-Stop Business Permit Center

Telephone: (800) 248-4040
www.state.oh.us

All state licensing and permit information. Be sure to check on licensing requirements before beginning a business. In some cases, an activity is licensed by the state and local government, as well as federal.

Clark County Auditor's Office

County Building
31 N. Limestone Street
Springfield, Ohio 45502 Telephone: (937) 521-1860
www.clarkcountyohio.gov

To secure a Vendor's License: Cost is \$25.00. State sales tax information will be given you at the time of purchase of Vendor's License. Two booklets, "Know Your Ohio Sales Tax," and "Examples of Personal Property Tax Reports," will also be made available to you.

Clark County Combined Health District

529 E. Home Road
Springfield, Ohio 45503 Telephone: (937) 390-5606

Licenses, renewable annually, are issued for Plumbing, Food Establishments, Food Service and Trailer Parks, as well as Swimming Pool Permits.

City of Springfield One-Stop License Permit Center

City Hall – 76 East High Street – Second Floor
Springfield, Ohio 45502 Telephone: (937) 324-7389
www.ci.springfield.oh.us

Issues Contractor's Licenses, Electrical, Inspection Permits.
Engineering (937) 324-7310 and Demolition (937) 324-7389.

Amusements licensed by the City of Springfield include: Coin-operated Amusement and Pool Tables; Coin-operated Musical Devices; Billiard Rooms; Skating Rinks; Public Dance Halls; Shows and Exhibitions.

Other Licenses/Regulations:

Owners of businesses dealing with handling of foodstuffs should carefully examine regulations established or enforced by Local and State Board of Health.

Ohio Liquor Control Department

2323 West 5th Avenue

Columbus, Ohio 43204

Telephone: (614) 644-2360

www.liquorcontrol.ohio.gov

A number of different licenses apply in the sale of alcohol, beer, wine, cocktails and hard liquor. In addition, Alcohol Tax Licenses must be obtained from the State of Ohio and the Federal Internal Revenue Service.

Licenses for any production of food on premises must be obtained from the State of Ohio and the Federal Internal Revenue Service.

State Department of Health

246 North High Street

PO Box 118

Columbus, Ohio 43266-0588

Telephone: (614) 466-3543

www.state.oh.us

State Department of Agriculture

8995 E. Main Street

Reynoldsburg, Ohio 43068-3399

Telephone: (614) 466-2732

[ww.state.oh.us](http://www.state.oh.us)

County Auditor's Office

Telephone (937) 521-1860

Tobacco Sales also require a license for both over-the-counter and vending machines sales. Fee is \$30.00 annually (prorated to beginning of fiscal year). This is a state license, but is available from the County Auditor's Office.