

PLAN APPROVAL APPLICATION

COMMERCIAL BUILDINGS

PROJECT NAME:		HTE #	
ADDRESS		DATE	
OWNER		PHONE	
ADDRESS		FAX	
CITY	STATE	ZIP	EMAIL
CONTRACTOR		PHONE	
EMAIL		FAX	
PLANS PREPARED BY		PHONE	
ADDRESS		FAX	
CITY	STATE	ZIP	EMAIL

TYPE OF IMPROVEMENT	TYPE OF CONSTRUCTION	SIZE/MISC	
New Building	1- Reinforced Concrete	Number of Stories	
Alteration	2 - Structural Steel	Total Sq. Footage	
Addition	3 - Masonry (ext. bearing)	Sprinklered Bldg	
Repair/Replacement	4 - Heavy Timber	Basement	
	5 - Wood Frame	# Parking Spaces	

CONSTRUCTION VALUE	CONTRACT COST
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USE GROUP	TYPE	FEE	TOTAL
A-1 Theater	Application Fee	\$100.00	\$100.00
A-2 Nightclub, Restaurant	Plan Review (50% of Building Fee)	\$150.00 min	
A-3 Church	Building Fee (see reverse side)	\$135.00 min	
A-4 Indoor Recreation	Certificate of Occupancy	\$ 50.00	
A-5 Outdoor/Assembly	Temporary Certificate of Occupancy	\$150.00	
B Business Office	Energy Code Review	\$ 15.00	
E Educational/Day Care	BUILDING SUBTOTAL		
F Factory	OBBS fee (3% commercial only)		
H Hazardous	Zoning (1% of bldg subtotal/\$25 min)	\$ 25.00	
I-1 Assisted Living	Parking/Landscaping	\$ 1.00 space	
I-2 Hospital, Day Care	Occupant Load Card	\$ 50.00	
I-3 Institutional	Other	\$	
I-4 Adult Day Care	Engineering Review Fee (see reverse side)		
M Retail Sales	Investigation Fee (\$200 to 1000.00)	\$200.00 min	
R Residential, Hotel, Multi-Family, Dorm	FINAL SUB TOTAL		
S Storage	LESS DEPOSIT - \$250.00		
U Tanks, Towers	(Non-Refundable)		
Other – Specify	TOTAL FEES DUE		
	Receipt #	Date	Rec'd by

Note: An additional \$45.00 reinspection fee may be imposed for work that was not properly installed, was not ready for inspection, had changed from approved plans, or was not accessible at the time of the inspection.

Signature: _____ **Title** _____

Separate permits may be required for work involving electric, hvac, plumbing, sign installation, and fire suppression/detection.

BUILDING FEE IS OBTAINED BY USING THE FOLLOWING FORMULAS

FOR ALL NEW COMMERCIAL BLDGS & ADDITIONS (Except Roofing)	
Gross Area (in square feet)	
Construction Factor (from table below)	
Subtotal	
	x 71
(Total Construction Cost) Subtotal	
	x .0045
BUILDING FEE	

(GROSS AREA x CONSTRUCTION FACTOR x 71 x .0045)

(If the construction value of a project is \$30,000.00 or less the minimum building fee will be \$135.00 plus associated fees.)

CONSTRUCTION FACTOR TABLE (New & Additions)				
USE GROUPS	NAMES	TYPES OF CONSTRUCTION		
		1	2,3 or 4	5
A-1, A-4	Assembly, Theaters with stage	1.71	1.49	1.29
A-2, A-3, A-5, E	Assembly, Nightclubs, Restaurants, Churches, Educational, Amusement	1.40	1.21	1.01
B,M	Business, Mercantile	1.11	.93	.72
F-1, F-2, H, S-1, S-2	Factories, High Hazard, Storage	.74	.58	.43
I-1, I-2, I-3, I-4	Institutional	1.81	1.26	1.14
R-1, R-2, R-3, R-4	Hotels, Multi-Family, Residential	1.08	.94	.79
U, Misc.	Utility, Miscellaneous	.57	.45	.31

- NOTES :
1. R-3 Accessory Structures .20
 2. Unfinished Areas (all use groups) .20

COMMERCIAL ROOFING PERMITS		
(Minimum: \$45.00 + appl fee + OBBS)	REROOF	TEAR OFF & RESHEET
Number of Squares		
	X \$100.00	X \$200.00
Subtotal		
	X .0045	X .0045
BUILDING FEE		

ENGINEERING REVIEW FEE			
ACRES	# OF ACRES	FEE PER ACRE	TOTAL
First five (5) acres		\$250.00 (\$1,250 max.)	
Next five (5) acres		\$150.00 (\$750 max.)	
Remaining acres		\$ 75.00	
TOTAL ACREAGE		TOTAL REVIEW FEE	